

MONTH	MINUTE NUMBER	RESOLUTION/AGREED ACTION	TASK COMPLETE	COMMENTS
	1606	Members agreed to send their individual views on a Parish Newsletter to The Clerk who will forward to Cllr Martin Bennett to produce a report. The proposals will be brought to the next meeting.	WIP	The Clerk forwarded the two responses received to Cllr Martin Bennett. A report has been prepared and the item placed as an agenda item for the February meeting. Members noted the report. Councillors to forward their views and for Cllr Martin Bennett to report at the March Meeting. This was deferred until April 2023. There has been no progress on this. To be considered by members during the August recess and ideas brought to Full Council in September 2023. <b>Members to decide if and how to take this forward.</b>
February 2023	1626	Members agreed for the terms of reference for the grants to be reviewed with a recommendation to be brought to Full Council for consideration.	WIP	Cllr Martin Bennett has submitted a draft grant policy for consideration by the Clerk. This item was deferred until April 2023. The Finance Committee will consider the document. The original policy is due for review in May 2023. This has not progressed. The Clerk will review as part of the Policies review exercise being undertaken in August 2023. Some input from Finance Committee is required. <b>Members to decide if and how to take this forward.</b>
	1627 1804	Members agreed for: 1. A schedule of works and payments to be agreed with Shropshire Council to allow the Coed y Go speed reduction scheme to progress	WIP	The Clerk has requested a schedule of works and payments from Shropshire Council for the Coed y Go speed reduction project. This has been chased over several months. A response was received and reported in September. A speed limit of 40 mph is considered deliverable.  A Concept Plan has been completed by WSP which should be with local members and the Parish Council by 2nd October. If proposals find local support, there will be a three week formal consultation on the TRO. Again, if there is support a date for completion will be confirmed and Kier should confirm works in their programme. This will be treated as a priority for Kier by Shropshire Council.  Cllr Roger Jones requested a copy of the response from Shropshire Council so he could inform local residents Further information received in October 2023.

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		2. Write to Shropshire Council again to ask for discretionary speed limit at Weston and signage in respect of Aston to direct HGV traffic the Oswestry Industrial Estate	WIP	<p>Cllr Martin Bennett provided draft letters to the Clerk to send to Shropshire Council and PCC. A response was received on 22 March 2023 by email.</p> <p>1. The HGV signage issue (Aston) Shropshire Council should be able to confirm in the next 3 to 4 weeks as to the priority this will have in the programme of works for 2023/24. In the event it cannot be funded in 2023/24 from the limited traffic engineering budget/ funding, it will be considered as part of the new Place Plans and other funding opportunities such as CIL and more local perspective priorities.</p> <p>The Clerk requested an update on 20 November 2023 with Shropshire Officer, Derek Buchanan. An update will follow.</p>
	1640	Members agreed to enter into negotiations with Shropshire Council without prejudice for land transfers	WIP	The Clerk sent an email to Shropshire Council to express the Council's interest in a transfer of amenity land on a leasehold or freehold basis under Community Right. This has been acknowledged and is being taken forward with the relevant Departments / Officers.
April 2023	1692	Members agreed to remove Lanyon Bowdler as the Parish Council appointed Solicitors	WIP	The Clerk has officially notified Lanyon Bowdler of its decision and requested arrangements are made for the return of all documents held . A response has been received. The Clerk is waiting for a response concerning the release of deeds. There is a question over the release of information. To be progressed.
June 2023	1749	Members agreed for the Clerk to take forward the recommendations from the Internal Audit 2023 and to report back to Full Council in September 20023.	WIP	<p>The Clerk is working through the recommendations, a number of which have been implemented. The Clerk will report back to Full Council on progress in September 2023.</p> <p>The Clerk updated members at the September 2023 meeting Refer to minute 1798.</p>
	1780	Members agreed to accept the recommendations in the Tree Survey report and for quotes to be sought for the work to be undertaken.	WIP	A summary of works to be undertaken has been created and the Clerk is seeking quotes for the work to be undertaken as per recommendations in the Tree Survey report. Abbey Tree Services

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				has advised the business has closed and relocated and will not be submitting a quote. Liam Royce has submitted a quote for part of the works and the Clerk is waiting for Rob Mays. Quotes will be considered at the November 2023 meeting.
	c)	Members agreed to seek further information in relation to the cost of AED pads following a request from Morton Playing Field Committee for financial support toward recent pad purchases	Yes	The Clerk contacted Morton Playing Field Committee to obtain further information. The invoice is for two set of pads. Members considered this at the meeting of 28 September 2023 and agreed to pay for one set on an exceptional basis. The Clerk has requested bank details from the Chair of Morton Playing Fields Committee and has followed up again. Payment has been made and an email of thanks received and reported at the October 2023 meeting.
September 2023	1796 d	Members agreed to wait for a response from Shropshire Council regarding the annual costs of emptying additional dog waste bin in the parish.	WIP	The Clerk is waiting for a response from Shropshire Council and quote details from Cllr John Davies. <b>Members to determine whether to continue with this idea.</b>
	1797	Members agreed to accept all policies with amendments .	WIP	The Clerk have updated all the policies which just need to be publish on the Parish website. To be completed by the end of November 2023.
	1803	Members agreed the following recommendations  c)The Group search for a number of persons or firms to quote for the preparation of a specification document  d)The Clerk purchase a sign from B&Q to be installed on the cemetery gate	WIP  WIP	Quotes are being sought by the CWG for quotes for the preparation of a specification document  The Clerk will purchase a sign ready for installation on the cemetery gate
	1804 & 1829 (October 2023)	Members agreed for Cllr Rogers Jones to draft a letter to include additional questions and for it to be sent to the Environment Agency	WIP	The Clerk has sent the letter sent to Cllr Chris Schofield and received a response from the Planning Officer at Shropshire Council. A letter has been sent to the Environmental Agency in November 2023 which has been acknowledged
	1805	For Cllr Chris Woods to take forward the possibility of a Commonwealth War Grave Commission plaque at Nantmawr Chapel and Maesbury	WIP	Cllr Chris Wood's is taking this forward with owners of the Chapel at Nantmawr. The Clerk has asked him to also look into Maesbury
	1810	Member agreed to : a) Refer the other issues back to the Cemetery Working Group	WIP	Cemetery Working Group to take forward the issues
October 2023	1821	Respond to planning applications	Yes	All decisions reported via the planning portal

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	1821 c	Members agreed for five sets of planning documents to be printed.	WIP	The Clerk will print the publications over the next few weeks.
	1828	Members agreed to membership of the Institute of Cemetery and Crematorium Management.	Yes	The Clerk has completed the on-line application. The institute has advised the fee will be pro-rated to March 2024
	1829 a 1829c	Members agreed for the water marker at Coed y Go Lane to be reported to Shropshire Council  Members agreed the following in relation to Vyrnwy Frankton Connection. <ul style="list-style-type: none"> <li>Contact the Company requesting attendance at a Public Meeting in January 2024</li> <li>Write to Helen Morgan MP and the MP for Powis requesting support and attendance</li> <li>Put a question to Shropshire Council to support people to have the opportunity to consultation</li> <li>Garner Public Support</li> <li>Advertise in the Shropshire Star / Radio Shropshire</li> </ul>	Yes ) ) ) WIP ) ) )	The Clerk has reported this to Shropshire Council via its Fix my Street Portal  The Clerk will take forward the actions
	1830	Members agreed the purchase of 20 wooden poppy crosses for the Remembrance Day Service	Yes	The Clerk purchased 20 wooden poppy crosses which were used at the Remembrance Day Service.
	1831 c	Members agreed for the Tree scheme to be referred to the Environmental Working Group (EWG) and for a report to be received at a future meeting.	WIP	The EWG to take forward
	1834	Members agreed for a site meeting at Trefarclawdd Cemetery with a representative of David Davies & Sons to discuss management issues. Members agreed for Cllr Mike Weston, Cllr Peter Richardson, and The Clerk to attend.	WIP	A very productive site meeting was held on 23 November 2023. The issues and any recommendations will be reported at the next Parish Council meeting.